



## Announcement

Faculty of Graduate Studies, Mahidol University

Application for Full-time Lecturers Position

(Application deadline extended)

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Faculty of Graduate Studies, Mahidol University is inviting applicants for 2 full-time lecturers at the Office of the Dean, the Faculty of Graduate Studies. Any successful applicant will be appointed as University Employee. The details are as follows:

1. **Positions:** Lecturers, 2 positions (Foreign applicants only.)
2. **Salary:** 31,500 Baht/Month (for lecturer with Ph.D. qualification)  
(Additional amount may be added to the salary for work experience and job related expertise.)
3. **Source of funding:** Faculty of Graduate Studies' revenue
4. **Qualifications:**
  1. Earned doctorate in either ASEAN Studies or Dynamics of Aging and Development or related fields or related program(s) responsible or any related program(s) being taught at a tertiary level
  2. Not more than 45 years of age
  3. Have computer skills needed at work
  4. Be a proficient user of English language. Applicant's English Proficiency Test result must meet the Criteria for English Language Examination for University Employees, B.E. 2559:

IELTS (Academic Module)	Overall score of 6 or
TOEFL iBT (Internet-based)	79 or more or
TOEFL-ITP	550 or more or
TOEFL-CBT	213 or more

**5. Responsibilities and job description**

The responsibilities include teaching in academic or professional courses as assigned by Program, giving consultations to the students regarding academic and extracurricular activities, fostering the advanced level of research capabilities, academically involving in community service, and performing other duties as assigned. The job description is:

1. Manage courses and teach in the courses required by the Program.
2. Develop courses in compliance with the Faculty of Graduate Studies' policies and strategies.
3. Manage academic activities required by the Program.
4. Participate in curriculum management upon request.
5. Conduct research.
6. Perform other duties as assigned.

**6. General qualifications**

Applicants must have general qualifications under the Civil Service Act, B.E. 2535, where mutatis mutandis shall apply.

**7. Examination structure:** Interview and Teaching Demonstration.

**8. Application dates and location:** Application documents shall be submitted via email at [amornrat.pak@mahidol.ac.th](mailto:amornrat.pak@mahidol.ac.th) before 30<sup>th</sup> April 2017.

**9. Application Documents:**

**Foreign applicants**

1. A completed application form and curriculum vitae
2. A recent photograph (passport-sized photo or 4x6 cm.) Photograph must have a full-face view of the person without wearing a hat or dark glasses. Photo must be taken within 6 months.
3. An original degree certificate or certified document and academic transcript that has been signed by a person officially authorized
4. A proof indicating that applicant has passed one of the English Proficiency Tests as stated in Item # 4: Qualifications.
5. A photocopy of valid passport
6. Work permit (if any)
7. A certificate of employment (if any)

Note: Original documents must be presented on the date of the examination.

**10. Announcement of the eligible candidates for examination and interview**

The names of the eligible candidates for examination and interview shall be listed on the Faculty of Graduate Studies' website "[www.grad.mahidol.ac.th](http://www.grad.mahidol.ac.th)" (Corporate Social Communication > career news) and the bulletin board located at the Faculty of Graduate Studies Building, Fl. 1, Mahidol University (Salaya Campus) .

Date of Announcement: 21 March 2017



Prof. Dr.Patcharee Lertrit, M.D.  
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# MAHIDOL UNIVERSITY

Wisdom of the Land

Application No. \_\_\_\_\_

## PHOTO

Taken within the last 6 months (3x4 cm.)

## APPLICATION FORM

(University Officer)

Position Sought \_\_\_\_\_ Faculty \_\_\_\_\_

(Please write in BLOCK letters)

### Personal Data

First Name  Mr.  Mrs.  Miss \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth (day/ month/ year): [ ]/[ ]/[ ] Age \_\_\_\_\_ Nationality \_\_\_\_\_

Birth Place \_\_\_\_\_ Marital Status \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Passport No. \_\_\_\_\_ Issued at \_\_\_\_\_ Date of Issue \_\_\_\_\_ Expiry Date \_\_\_\_\_

Current Address (In Thailand) \_\_\_\_\_ City/ Province \_\_\_\_\_

Permanent Address \_\_\_\_\_ City/ State \_\_\_\_\_

Tel. \_\_\_\_\_ Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

### Educational Background

List in order all of the institutions you have attended. All of the official transcripts or certificates over high-school level are required.

Name of Institution	Location/ Country	Degree	Year

### Degree/ Certificate used to applied for job

Educational Level	Name of Institution	Degree	Field/ Major	Year Received

### Employment Record

List in order all the experiences you have worked.

Work Period (year)	Position	Work Place	Salary	Reason for Leaving

**Medical Record**

Health Insurance No. \_\_\_\_\_ Insurance Company \_\_\_\_\_

Blood Group \_\_\_\_\_ Allergies: \_\_\_\_\_ Medications \_\_\_\_\_

In Emergency Contact: (Please Identify) \_\_\_\_\_ Relationship \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Reference Person**

Name of Local Guarantor \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Tel: \_\_\_\_\_

Name of Guarantor in Thailand \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Tel: \_\_\_\_\_

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position. Any published document could be attached as paper.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that all information above is all truth and understand that there is no any application fee.

\_\_\_\_\_  
Signature Date

All information will be kept strictly confidential

----- *FOR OFFICIAL USE* -----

*Application Documents:*

- 1 photo 3x4 cm.
- 1 copy of passport
- 1 copy of visa
- 1 copy official transcript or certificate
- 1 copy of driving license
- 1 letter of previous working credential

\_\_\_\_\_  
*Authorized Signature Date*