**GR.OR.1 Application Form for the Grants for Research/Academic Presentations Abroad for Faculty Members of Graduate Programs, Fiscal Year 2018, Faculty of Graduate Studies, Mahidol University**

Section 1: Grant Request

Number.........................../............................................. Date....................................................................

**Subject** Application for the Grants to Support Faculty Members in Graduate Programs to Present Research Abroad

**To** Dean of the Faculty of Graduate Studies (through the Program Director and the Faculty Dean)

I am Prof./ Asso. Prof./ Assis. Prof./ Lect./ Dr. .............................................................................…………....……………........................

Program ⬜ Grad. Dip. ⬜ Master Degree ⬜ Higher Grad. Dip. ⬜ Doctoral Degree

Field of study .................................................................................. Department..................................................................................

Faculty/ Institute/ College ........................................................... Telephone....................................................................................

Position ⬜ lecturer ⬜ research would like to apply for the grant to present research titled……..........................…....

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Types of Presentation ⬜ Invited Speaker ⬜ Oral Presentation ⬜ Poster Presentation

Presentation status: ⬜ Waiting for response ⬜ Accepted on the date of.................................................................

Conference name: .............................................................................................…………….……………………………………………………..……….

Conference venue: (City and country)..........................................................................................................................................................

Conference date(s): (From….to….).....................................................................................................................…………………..…………………

The Conference includes ⬜ both oral and poster presentations. ⬜ only poster presentations.

Attached Documents:

⬜ A letter of invitation as a speaker (In the case that applicant is invited as a speaker)

⬜ An official letter of acceptance to the seminar/conference as a presenter of the proposed research project.

⬜ A copy of applicant’s abstract (Applicant’s name must rank First Author or Corresponding Author)

⬜ A schedule and details of the seminar/conference

⬜ A document of estimated expenses, including airfare

 (specifying airline and route), registration fee, and accommodation)

⬜ A detailed budget with a list of other funding sources (if applicable)

⬜ Other related documents (please specify) ………………………………………………………………..

In case applicants apply for financial support from other organizations, please specify …….……...........…..……………...……

………………………………………………………………………........................................................………………………types of support

⬜ Flight tickets amount............................................baht ⬜ Registration fee amount..................................................baht

⬜ Accommodation fee amount.............................baht ⬜ Other (please specify) ..............................................................

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I hereby affirm that the disbursement request is in compliance with the announcement, titled “Grants for Research/Academic Presentations Abroad for Faculty Members of Graduate Programs, Faculty of Graduate Studies, Mahidol University” Fiscal Year B.E.2561.

Kindly deliberate upon the matter and take appropriate action.

Signature ................................................................................

 (...............................................................................)

 Application

 Date...................................................................

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| **Section 2 : Comments from the Program Director**  **and the Faculty Dean****To** Dean, Faculty of Graduate Studies (through the Program Director and the Faculty Dean)   For your consideration and further implementation  Signature.......................................................... Program Director (.........................................................)  ………………………................…………….. Faculty Dean (..........................................................) Date.................................................... | **Section 3 : Comments from the Officers****To** Dean, Faculty of Graduate Studies⬜ Applicants meet all the requirements ⬜ Others (please specify) ........................................ Signature............................................................. (..........................................................) Academic Officer Date.................................................... |
| **Section 4 : Approval**⬜ approved ⬜ not approved because.........................................................  Signature.......................................................... (.........................................................) Dean, Faculty of Graduate Studies Date.................................................... | **Section 5 : Announcement**⬜ Faculty Dean Date...........................................⬜ Program Director Date...........................................⬜ Applicant Date........................................... Signature............................................................. (..........................................................) Academic Officer Date................................................... |