

GR. 16B Request form for Certified Letter
Progress in Thesis Preparation and Thesis Defence
Academic Services Section, Faculty of Graduate Studies, Mahidol University

I am Mr./Mrs./Miss/Rank..... Telephone.....

Student ID Number / email.....

Level of education Master Doctoral

Field of Study.....

Faculty/Institute/College.....Mahidol University

Program Regular International Special

Thesis Thematic Paper Graduate recital document

1.Certified letter of title and thesis advisory committee **for.....copy**

2.Certified letter of the evaluation of the oral defence by the defence committee **forcopy**

(Please enclose your abstract)

- The oral defence examination has taken on date.....
- The evaluation by the oral defence committee
 - "Passed" on date.....
 - "Passed with conditions", the condition must be met on date.....(Please enclose your GR.3)

3.Certified letter of awaiting approval the degree to be granted by MU council **for.....copy**

(Please enclose your abstract)

- The evaluation by the oral defence committee : passed on date.....
- Deliver thesis/thematic papers to Faculty of Graduate Studies on date.....
- Submission of GR.5 Requesting Degree to Faculty of Graduate Studies on date.....

A certified letter will be available approximately 4 working days after this form was submitted.

Place for receiving the requested document At the Academic Services Section, Salaya
 At the Branch office at.....(Please specify)
 By mail (with postal cost)

Student : Signature..... Date.....

Officer : Signature..... Date.....

Cashier : Signature..... Date.....

Total of requested document.....copy (100 baht/copy)

Total amount.....baht

Receipt No.....