



## Announcement

### The Faculty of Graduate Studies, Mahidol University

### Research Assistantships (RA) Academic Year 2018

#### 1. Rationale

As a research university, Mahidol University expects that academic staff and graduate students will be productive in research and obtain results of quality. Research is an important part of the learning process at the graduate level, particularly at the doctoral level, and lead to publications in international journals, which help to establish the student's career as researchers or academics. The Faculty recognizes the importance of providing research assistantships to doctoral students, so that capable students can spend their full time on performing research, so that they can obtain results of high quality, publishable at international level.

#### 2. Purposes

- 2.1 to support research assistantships for doctoral students to conduct thesis research under the guidance of an experienced advisor
- 2.2 to enable students to dedicate their full time and energy for research, to conduct research of high quality, and to increase their own research capabilities
- 2.3 to provide an incentive for highly qualified students from Thailand and abroad to study in the doctoral degree programs of Mahidol University

#### 3. Expected Benefits

- 3.1 to strengthen the capability of research groups at Mahidol University
- 3.2 to strengthen the capability of doctoral students to conduct research

- 3.3 to increase the research output from degree programs, faculties and the university in terms of both quality and quantity
- 3.4 to increase the number of doctoral students, both locally and from abroad
- 3.5 to improve the research atmosphere and encourage academic communication within departments and faculties of the university
- 3.6 to develop a research culture at Mahidol University by encouraging major advisors to allocate funding for research assistants as part of their research grants

#### 4. Funding Sources and Number of Assistantships

Students will receive a monthly salary of 10,000 baht/month for up to two years. Major advisors requesting research assistants should choose the type of the funding sources requested, as specified below:

**Type 1** : 120,000 baht per year per assistantship, from the Faculty of Graduate Studies, for not more than two years from the first month the students receive the assistantship. **Students from all doctoral degree programs in every faculty/institute/college, managed by the Faculty of Graduate Studies, can apply.**

**Type 2** : 120,000 baht per year per assistantship, for not more than two years, from the first month of receiving the assistantship. Up to 50 assistantships will be granted. **Funding will provided partly by the Faculty of Graduate Studies, the faculty/institute/college concerned, and/or the research grants of the major advisors, according to the following proportions:**

- 2.1 Faculty of Graduate Studies one-third or 40,000 baht per year per assistantship, and the faculty/institute/college concerned two-thirds or 80,000 baht per year per assistantship.
- 2.2 Faculty of Graduate Studies one-third or 40,000 baht per year per assistantship, faculty/institute/college concerned one-third or 40,000 baht per year per assistantship, and research grant of major advisor one-third or 40,000 baht per year per assistantship.

2.3 Faculty of Graduate Studies one-third or 40,000 baht per year per assistantship, and research grant of major advisor two-third or 80,000 baht per year per assistantship.

The following faculties/institutes/colleges have indicated their willingness to participate in funding Type 2 Research Assistantships: Details are as followings (The list of participating programs appears at the end of this announcement.)

## **5. Qualifications of Students Applying for Research Assistantships**

Students applying for Research Assistantships:

- 5.1 may be either Thai or foreign students studying in a doctoral program affiliated with the Faculty of Graduate Studies and having at least 2 academic years remaining before reaching the maximum time allowed for study.
- 5.2 should have excellent academic records for the previous degree and for current study in the doctoral program.
- 5.3 should show high potential for doing research work
- 5.4 must have fulfilled the English proficiency requirements of the Faculty of Graduate Studies
- 5.5 must not accept other scholarships or research assistantships of similar or higher value during the period of the research assistantship. In addition, applications for research assistantships should list any scholarships received prior to the application, including funding source, amount and grant period.
- 5.6 must propose a research plan for the thesis together with the advisor, and should be able to perform work according to the research plan for the period of the assistantship. Those who are employed must submit a letter from the employer allowing them leave to study and perform research full time during the working day

## 6. Qualifications of Major Advisors Requesting Research Assistants

Major advisors:

- 6.1 must be the chairman of the thesis advisory committee of the student requesting the assistantship
- 6.2 must have published in peer-review academic journals at the national or international level within the last five years
- 6.3 must have a laboratory or place for conducting research, including equipment, materials and facilities, available for use by the research assistant
- 6.4 must have time available for consultation with the research assistant
- 6.5 must have previously received a research grant
  - 6.5.1 major advisors requesting a research assistant from a Type 1 and 2.3 funding source must have a research grant, though not necessarily on the same topic as that of the research assistant
  - 6.5.2 major advisors requesting a research assistant from a Type 2.1 and 2.2 funding source must have a research grant on the same topic as that of the research assistant

## 7. Application Documents

7.1 Students filling out the form in English and submit an application with supporting documentation to Student Affairs. Graduate Salaya and / or the Branch Office of the Faculty of Graduate Studies. Within a specified period (1 original document and 9 copies) and request permission from the chair of the program committee and the dean/director of the faculty/institute/college concerned.

If the due date of the Graduate School. University Will not be accepted)

- The seminar/conference acceptance letter for the presentation (Please specify presentation type);
- A copy of the applicant's presentation abstract (the name of the applicant must be listed first) and other presentation documents;
- Schedule and details of the seminar/conference;

- A document summarizing the expenses such as air tickets (Please specify the flight routes), registration fee, accommodation, etc;
- Documents showing that this applicant has also been supported by other scholarships (where applicable);
- Registration documents (where applicable); and
- Other related documents (where applicable).

## **8. Conditions for Students Receiving Assistantships**

Students who receive research assistantships:

8.1 must study and do research full time, following the proposed research plan. Students who are employed must have a letter from their employer allowing them to take leave for full time study and research, or at least during the working day

8.2 must pursue their thesis research following the plan already approved, demonstrate satisfactory progress in the thesis, receive a signed evaluation of “S” each semester, and receive approval from the Research Assistantship Committee to continue with the research assistant program.

8.3 must not accept other scholarships or research assistantships of similar or higher value than the present research assistantship during the grant period. Students must specify in the grant application the type of scholarship, funding source, grant amount and grant period, for all scholarships they have received prior to this application. Students, who receive scholarship from other funding sources during the period of this research assistantship, must inform the Faculty of Graduate Studies for consideration by the research assistantship committee.

8.4 In the event that the thesis topic is changed, the student must inform the Faculty of Graduate Studies, and propose a new research plan.

## **9. Application Procedure and Criteria for Granting Research Assistantships**

9.1 Admission, Students should submit an application form to request permission from the chair of the program committee and the dean/director of the faculty/institute/college concerned.

9.2 Decision on Award of Research Assistantships, This will be arranged by the Research Assistantship Committee appointed by the Faculty of Graduate Studies. When the research assistantship committee has completed its evaluations, it will propose the names to the Faculty of Graduate Studies which will announce the names of assistantship recipients.

9.3 The decision of the Faculty of Graduate Studies is final.

## **10. Evaluation of Research Progress**

10.1 Students who receive Research Assistantships must submit a progress report on their thesis research each semester to the Faculty of Graduate Studies within the first week of October for the first semester and within the first week of March for the second semester. Form GR 42/1, which reports results and evaluation of progress in thesis research, must be used for this report.

10.2 Major advisors who have been assigned a research assistant must evaluate the progress of thesis research progress from the report submitted in 9.1 and send an evaluation to the Faculty of Graduate Studies together with any grades obtained each semester.

10.3 The Research Assistantship Committee will consider and evaluate the results from 9.1 and 9.2 and report their evaluation to the Dean of the Faculty of Graduate Studies at the end of the semester for consideration of renewal or termination of assistantships.

**The decision of the Faculty of Graduate Studies to renew or terminate the assistantships is considered final.**

## **11. Termination of assistantship grant**

Research Assistantships are subject to renewal each semester and will be terminated in each of the following cases:

11.1 Students who receive the assistantships, take their thesis exam obtain a “pass” result

11.2 Students withdraw from the research assistantship program.

- 11.3 Major advisors who requested the research assistantship now recommend termination of the assistantship.
- 11.4 Major advisor does not fulfil his/her duties in advising the student
- 11.5 Students receiving assistantships use up the maximum length of time allowed for study in their doctoral programs.
- 11.6 Thesis research progress evaluations receive grades of P or U.
- 11.7 The Faculty of Graduate Studies does not receive thesis research evaluations from the major advisors according to the schedule for grade submission each semester.
- 11.8 The Research Assistantship Committee and the Dean of the Faculty of Graduate Studies determine that students should not continue to receive assistantships.
- 11.9 Students receiving assistantships withdraw from student status.
- 11.10 Students receiving assistantships stop performing research or take an unreasonable length of time off.
- 11.11 Student gives false information or neglects to inform the Faculty of Graduate Studies about receiving assistantships from other sources than from the faculty during the research assistantship grant period.

## **12. Ongoing commitments related to the Research Assistantship**

- 12.1 This research assistantship is to support study and research at the doctoral level. There is no ongoing commitment from students who are research assistants or major advisors who request research assistants.
- 12.2 The Faculty of Graduate Studies will observe the schedule for publishing student thesis research, including the dissemination of thesis research at academic conferences, submitted by students in their approved plan.

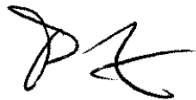
### 13. Application Submission and Selection Periods

Round	Semester	Deadline for Application	Announcing Results Date, Month, Year
1	1 <sup>st</sup> Semester	29 July 2018	31 July 2018
2	2 <sup>nd</sup> Semester	30 November 2018	28 December 2018

Students can download the application form at [www.graduate.mahidol.ac.th](http://www.graduate.mahidol.ac.th). By filling out the form in English and submit an application with supporting documentation to Student Affairs. Graduate Salaya and / or the Branch Office of the Faculty of Graduate Studies. Within a specified period (If the due date of the Graduate School. University Will not be accepted)

**The Dean of the Faculty of Graduate Studies has full discretionary power to resolve any questions or difficulties arising in the research assistantship program.**

Announced 24, May 2018



(Professor Dr. Patcharee Lertrit, M.D.)

Dean of Faculty of Graduate Studies