



## Announcement

The Faculty of Graduate Studies, Mahidol University

Subject: Schedule and Examination Rules of English Proficiency Examination: TOEFL ITP 2019

(First Session)

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The Faculty of Graduate Studies, Mahidol University announces the schedule and examination rules of the English Proficiency Examination: TOEFL ITP 2019 (First session). Graduate students or any individuals who are interested in taking the aforementioned examination to qualify for the English Competence Standards should note the following:

### 1. Examination Schedule

Session	Schedule				
	Registration Period	Fee payment deadlines (Before 07.00 p.m.)	Examination venue and Seat number	Examination Date	Announcement Date
1	Mon. 17 - 24 Dec 2018	Within Tue. 25 Dec 2018	Thu. 3 Jan 2019	Sat. 5 Jan 2019	Fri. 11 Jan 2019
2	Mon. 31 Dec 2018 - 7 Jan 2019	Within Tue. 8 Jan 2019	Thu. 17 Jan 2019	Sat. 19 Jan 2019	Fri. 25 Jan 2019
3	Mon. 14 - 21 Jan 2019	Within Tue. 22 Jan 2019	Thu. 31 Jan 2019	Sat. 2 Feb 2019	Fri. 8 Feb 2019
4	Mon. 28 Jan - 4 Feb 2019	Within Tue. 5 Feb 2019	Thu. 14 Feb 2019	Sun. 17 Feb 2019	Fri. 22 Feb 2019
5	Mon. 11 - 18 Feb 2019	Within Tue. 19 Feb 2019	Thu. 28 Feb 2019	Sat. 2 Mar 2019	Fri. 8 Mar 2019
6	Mon. 25 Feb - 4 Mar 2019	Within Tue. 5 Mar 2019	Thu. 14 Mar 2019	Sat. 16 Mar 2019	Fri. 22 Mar 2019
7	Mon. 18 - 25 Mar 2019	Within Tue. 26 Mar 2019	Thu. 4 Apr 2019	Sat. 6 Apr 2019	Fri. 12 Apr 2019
8	Mon. 1 - 8 Apr 2019	Within Tue. 9 Apr 2019	Thu. 18 Apr 2019	Sat. 20 Apr 2019	Fri. 26 Apr 2019
9	Mon. 15 - 22 Apr 2019	Within Tue. 23 Apr 2019	Thu. 2 May 2019	Sat. 4 May 2019	Fri. 10 May 2019
10	Mon. 29 Apr - 6 May 2019	Within Tue. 7 May 2019	Thu. 16 May 2019	Sat. 18 May 2019	Fri. 24 May 2019
11	Mon. 13 - 20 May 2019	Within Tue. 21 May 2019	Thu. 30 May 2019	Sun. 2 Jun 2019	Fri. 7 Jun 2019
12	Mon. 27 May - 3 Jun 2019	Within Tue. 4 Jun 2019	Thu. 13 Jun 2019	Sat. 15 Jun 2019	Fri. 21 Jun 2019

## **2. Applicant's qualifications:**

A graduate student of Mahidol University or general public who is interested in taking the aforementioned examination to qualify for the English Competency Standards of the Faculty of Graduate Studies, Mahidol University.

## **3. Application procedures:**

3.1 Apply online at [www.grad.mahidol.ac.th](http://www.grad.mahidol.ac.th) and print out the payment slip. Please carefully complete the application form before submission, since an applicant is allowed to apply only once per examination.

3.2 The following credentials need to be uploaded on the application webpage:

(1) a photo sized one inch taken within 6 months (file size: less than 2 MB and file format: jpg, jpeg).

(2) A copy of the applicant's valid (not expired) identification card with an affixed signature in JPG, JPEG, GIF, or PDF, no larger than 2mb in size (The copy of the ID card must display a clear facial picture of the applicant, and the details on the ID card must be clear and readable.)

3.3 Take the payment slip to the banks mentioned on the website and pay the examination fee.

Examination fee of TOEFL ITP is 1,500 THB.

3.4 The payment must be completely processed by the deadlines.

3.5 Late or incomplete payments will not be processed.

3.6 The applicants will not be refunded in any case. The application fee cannot be transferred to the next examination session.

3.7 In the case that there are less than 10 applicants, so the Faculty of Graduate Studies is not able to arrange testing. Applicants can select to receive a refund or transfer testing fee onto the next testing session.

## **4. Examination rules and regulations:**

- (1) The examinees should bring only their identification card or student identification card to the examination room. The examinees are not permitted to bring bags, mobile phones, electronic devices, or their own belongings to the examination room.
- (2) The examinees are not permitted to take a photo or record of anything in the examination room.
- (3) No examination question papers, answer books/sheets or parts of an answer books/sheets, whether used or not, may be removed from the examination room.

- (4) The examinees must bring their own 2B pencils or darker.
  - (5) Be punctual. The examinees are not allowed to be late.
  - (6) Dress properly (work normal attire or student uniform). The examinees may bring their own sweater; the examination is conducted in air-conditioned rooms. The examinees are not allowed to wear sandals or flip-flops.
  - (7) The examinees must not take the examinee identification card off of the desk.
  - (8) The examinees must bring their own identification card, student identification card, or driving license and display it throughout the examination.
  - (9) At the conclusion of the examination, when the exam administrator calls 'STOP,' the examinees are required to put the stationery on the table immediately, and the exam administrators shall collect the examination materials. All examinees shall stay in their seats until the exam administrator gives permission to leave the examination room.
5. Cheating in the examination or failure to comply with item 4. Examination rules and regulations will be treated as a disciplinary offence. Also, the person will not be permitted to take the examination for a year after the date of the examination.
6. For graduate students and public members who are interested in taking the aforementioned examination to qualify for Mahidol University's English Competence Standards. In accordance with the Institute of International Education (IIE), Southeast Asia's 2016 Supervisor's Manual, administration time for visually impaired students is adjusted to allow 50% additional time to be added to the regular administration time.
7. For more information, please contact the Language Center, the Faculty of Graduate Studies, Mahidol University (Salaya Campus), telephone number: 0-2441-4125 ext. 150-152, fax number: 0-2441-9317 or visit our website: [www.grad.mahidol.ac.th](http://www.grad.mahidol.ac.th).

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(Prof. Dr. Patcharee Lertrit, M.D.)

Dean

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